

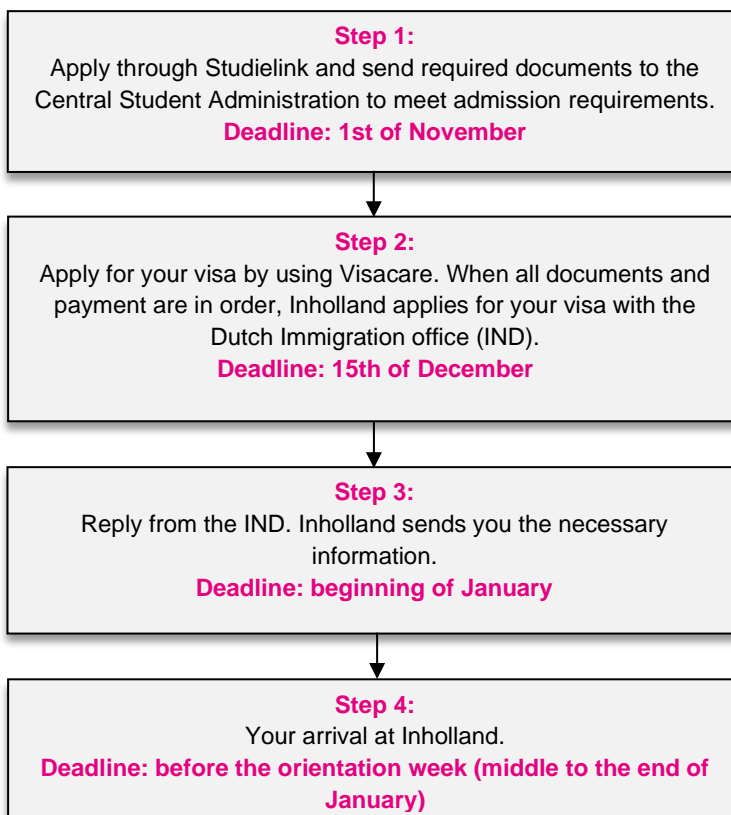
## Important information on obtaining a residence permit

### **Bachelor students (starting in February 2021 academic year)**

This document contains important information for international students coming from the European Union/European Economic Area, Monaco, Vatican City, US, Canada, Australia, New Zealand, Japan, and South Korea.

Degree seeking students from other International countries should refer to other information sheets also available through our website ([www.inholland.com](http://www.inholland.com)).

Please read this information-sheet carefully.



### Residence Permit without visa

If you are a national from the USA, Canada, Australia, New Zealand, Japan, South Korea, Monaco or Vatican City, you can enter the Netherlands without a visa. However, if you want to stay longer than three months and study in the Netherlands you need to apply for a *temporary residence permit (VVR)* before your arrival in the Netherlands. Inholland will assist you with the application procedure for an administration fee of € 35,-. Inholland only acts as an intermediary with the IND (Dutch Immigration Service). We have no influence whatsoever, on the outcome of the procedure, nor on the duration of the procedure. The residence permit is valid for the duration of the course. Please read this information carefully as it contains important information on the conditions you will need to meet.

### Preconditions

To start the VVR (verblijfsvergunning Regulier) application through Inholland, you must have passed all university admission requirements. Please refer to:

<https://www.inholland.nl/inhollandcom/enrolment/>

### Necessary documents for a residence permit (VVR)

For the VVR application you will need to submit several documents to Inholland. After you've been accepted to Inholland and received an email with instructions to apply for your residence permit by using Visa Care, you will be informed about which documents you need to send us.

As it may take you some time to gather all the necessary documents, we strongly advise you to start collecting these following documents:

1. A copy of your passport including all the pages that contain stamps and old stickers. Please note that the passport should still be valid for at least 18 months after arrival in the Netherlands, preferably valid for the entire period of the study
2. An original bank statement in your name or in name of your sponsor (proof of financial means for the Dutch Immigration Office.)
3. A criminal conduct statement.
4. A copy of the money transfer receipt demonstrating the transfer of your deposit to the Inholland bank account;
5. A portrait photo for your residence permit. The photo must comply with certain detailed and strict legal **requirements**. You will receive this in-depth information when you are registered in VisaCare.

During your Visa Care process you will also be informed about other documents you need to send us.

**Note:** All the above mentioned documents need to be stated in English, German, French or Dutch and may not be older than 3 months. If you are submitting documents in another language, they must be original documents and must be accompanied by a certified translation.

### Fees and payment

#### Administration fee for residence permit

The IND administration fee currently stands at €174. Inholland will assist you with this procedure for an administration fee of €35. You need to transfer the IND fee and Inholland administration fees of €209 into the Inholland bank account. Inholland will transfer the €174 on your behalf to the IND.

#### Health Insurance

Having a sufficient health and liability insurance for the time of your stay in the Netherlands is a prerequisite for the VVR application. Inholland will take out a compulsory health and liability insurance on your behalf (**AON insurance**). The insurance will cover you from the 25<sup>th</sup> of January until the 31<sup>st</sup> of August 2021. It will be necessary to extend the insurance each year in order to retain your residence permit. The insurance fee for the first academic year (01-02-2021 – 31-08-2021) is approximately €387. Inholland will pay these fees on your behalf to AON.

**Note:** If you arrive before the 25th of January, please make sure that you are properly insured. Please also remember to take out sufficient travel insurance.

### Proof of financial means

Due to Dutch laws and regulations, international degree seeking students must demonstrate that they have sufficient financial means to cover all the study and living expenses in the years of their studies in the Netherlands. Based on these regulations you will need to demonstrate that you have an amount of at least **€ 10.770,-** (monthly €897,56) at your disposal at the start of your studies at Inholland to cover the first year's living expenses.

Next to this amount you will need to pay for the costs of tuition fee, IND fee, Inholland administration fees and health insurance fee. This will be an amount of **€5.403,-**

The total amount you will need to show the Dutch immigration Service is:

Living expenses	€10.770,-
Fees	€5.403,-
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Total	€16.173,-

### Methods of Payment

International students other than Chinese, African, Bangladeshi, Pakistani or Nepalese nationality (Chinese, African, Bangladeshi, Pakistani or Nepalese nationality, see below) may choose one of the following two methods to demonstrate sufficient financial means.

#### Method 1

First you need to transfer an amount of **€ 5.403,-** to the Inholland bank account. This amount is to cover the following fees:

- tuition fee (€4.807)
- IND and Inholland administration fees (€209)
- first academic year of health insurance fee (approximately €387)

**Please note** that the above mentioned amounts are indicative amounts and may be subject to future changes.

Evidence of the remaining amount of **€10.770** can be provided by sending us an **original** bank statement (including name, address and telephone number of the bank on it) demonstrating that the amount is freely available at your disposal in your bank account.

#### Method 2 (total amount €16.173,-)

Alternatively, you can choose to transfer the full amount of **€16.173,-** (fees + deposit) into the Inholland bank account. Inholland will provide a copy of the bank statement demonstrating receipt of this amount to the Dutch Immigration office together with your VVR application materials. Inholland will then deduct all the related expenses (tuition fee, visa and initial residence permit fee and health insurance fee) from the deposited amount. The remaining balance will be kept as a deposit until after you have arrived in the Netherlands and will be returned to you in two terms (March and May 2021) in your Dutch bank account.

**Method 2 is the preferred method and will ensure easier and faster completion of this procedure.**

**Note:** to retain your residence permit in subsequent years, you need to fulfill several requirements:

- Each year you will need to obtain 50% of your credits for one year. Excluding the extra requirement to not receive a Binding Study Recommendation in the first year of your study. Please read the [Rules on Enrolment and Deregistration](#).
- Each year you will need to have sufficient financial means at your disposal. Living expenses, tuition fee and health insurance, approximately €20.000 each year.

**Return of your deposit** when you cancel your application:

When Inholland has already send in the application for your resident permit to the Immigration office, and for any reason whatsoever, you are not able to start your study at Inholland, you will receive your deposit back in your account minus the IND fee and the Inholland administration fees of €209.

**Payment details**

please transfer the applicable amount to Inholland on the following bank account:

**Please Note: The bank always charges transfer costs. Please pay these costs separately!**

Account details

IBAN number: NL87RABO0160930510  
BIC: RABONL2U

Bank details

Name: Rabobank  
Address: Weena 770  
Postal code: 3014 DA  
City: Rotterdam  
Country: The Netherlands

**Note:** When transferring the amount to Inholland, you must **specify on the transfer** your **first name + surname, student number** and the code **920**. Without these details Inholland will not be able to allocate the transfer, and this will delay or obstruct the application of your residence permit.

## **Additional information**

### **Birth certificate**

Although there is no need to submit a copy of your birth certificate during the MVV application, you will need to have an original, legalized birth certificate and an authorized translation in English, German, French or Dutch of this certificate before you come to the Netherlands. The reason for this is that the Dutch Embassy may ask for it when you collect your Dutch visa in your home country. In addition, the Dutch municipal government of the municipality where you will reside will require this certificate for registration in the municipal administration. You will need to inquire in your home country where to obtain your birth certificate. Please note that it may take several weeks to obtain your birth certificate, have it legalized and have it translated.

### **Legalization**

Legalization of a document means that this has been given an official stamp and has been signed by the competent authorities. In many countries this is done by the Ministry of Foreign Affairs. This signature and stamp will need to be validated by a signature and stamp from the Dutch embassy in your home country. The cost at the Dutch embassy may vary in different countries (usually around €50).

### **International Office**

For more information about the start of your programme, your introduction days and accommodation, please contact the International Office at the location you will follow your course.

Inholland Amsterdam/Diemen: [Intoffice.diemen@Inholland.nl](mailto:Intoffice.diemen@Inholland.nl)

Inholland Haarlem: [Intoffice.haarlem@Inholland.nl](mailto:Intoffice.haarlem@Inholland.nl)

Inholland The Hague: [Intoffice@Inholland.nl](mailto:Intoffice@Inholland.nl)

Inholland Delft: [Intoffice@Inholland.nl](mailto:Intoffice@Inholland.nl)

Inholland Rotterdam: [Intoffice@inholland.nl](mailto:Intoffice@inholland.nl)

Inholland Alkmaar: [intoffice.alkmaar@inholland.nl](mailto:intoffice.alkmaar@inholland.nl)

### **Further information**

For more general information about the Dutch immigration procedures you may also want to check the website from the [Dutch Immigration office](#).