

**Important information on obtaining a residence permit**

**Exchange students (starting in February 2021 academic year)**

This document contains important information for international exchange students coming from a non-European Union/European Economic Area, Monaco, Vatican City, US, Canada, Australia, New Zealand, Japan, and South Korea.

Students from other International countries and degree seeking students should refer to other information sheets also available through our [website](#).

**Please read this information-sheet carefully.**

**Step 1:**

If you have been accepted and registered by Inholland as an exchange student, you can apply for your visa by using Visacare. When all documents and payment are in order, Inholland applies for your visa with the Dutch Immigration office (IND).

**Deadline: 1<sup>st</sup> of December**



**Step 2:**

Reply from the IND. Inholland sends you the necessary information.

**Deadline: beginning of January**



**Step 3:**

Your arrival at Inholland.

**Deadline: before the orientation week (middle to the end of January)**

### **Residence Permit without visa**

If you are a national from the USA, Canada, Australia, New Zealand, Japan, South Korea, Monaco or Vatican City, you can enter the Netherlands without a visa. However, if you want to stay longer than three months and study in the Netherlands you need to apply for a *temporary residence permit (VVR)* for studying before your arrival in the Netherlands. Inholland will assist nationals from the USA, Japan, South Korea, Monaco or Vatican City with the application procedure for an administration fee of € 35,-. Inholland only acts as an intermediary with the IND (Dutch Immigration Service). We have no influence whatsoever, neither on the outcome of the procedure, nor on the duration of the procedure. The residence permit will only be valid until the end of your exchange period and cannot be extended.

### **Working Holiday Scheme/Programme**

Exchange students with the nationality of Canada, Australia and New Zealand can obtain residency through applying for the Working Holiday Scheme or Working Holiday Programme (for 1 year maximum). The main difference is the Immigration fee. You do not need to follow the requirements as set below. Please contact the **International Office** for more information about the Working Holiday Scheme or Working Holiday Programme.

### **Conditions of residence permit (VVR)**

To start the VVR application through Inholland, you must have been accepted to follow the exchange programme at Inholland.

### **Necessary documents for a residence permit (VVR)**

For the VVR application you will need to submit several documents to Inholland. After you've been accepted to Inholland and have received an email with instructions to apply for your residence permit by using VisaCare, you will be informed about which documents you need to send us. Please note that incomplete applications will be seriously delayed or denied by the IND.

As it may take you some time to gather all the necessary documents, we strongly advise you to start collecting these following documents:

1. A copy of your passport including all the pages that contain stamps and old stickers. Please note that the passport should still be valid for at least 18 months after arrival in the Netherlands, preferably valid for the entire period of the study
2. An original bank statement in your name or in name of your sponsor (proof of financial means for the Dutch Immigration Office.)
3. The original grant statement, for example if you hold an Erasmus grant (if applicable)
4. A criminal conduct statement.
5. A portrait photo for your residence permit. The photo must comply with certain detailed and strict legal **requirements**.

During your Visa Care process you will also be informed about other documents you need to send us.

All the above mentioned documents need to be stated in English, German, French or Dutch and may not be older than 3 months. If you are submitting documents in another language, they must be original documents and must be accompanied by a certified translation.

## Fees and payment

### Administration fee for residence permit

IND administration fee	€174,-
Inholland administration fee	€35,-

You need to transfer the IND and Inholland administration fees of €209,- into the Inholland bank account. Inholland will transfer the €209,- IND fees on your behalf.

### Health Insurance

Having a sufficient health and liability insurance for the time of your stay in the Netherlands is a prerequisite for the VVR application. Inholland will take out a compulsory health and liability insurance on your behalf with **AON insurance**. The insurance will cover you during your exchange period. Inholland will pay these fees on your behalf, if you have made a timely and sufficient deposit.

Health insurance fees	€387,- for one semester
	€655,- for two semesters

**Note:** If you arrive before the 25th of January, please make sure that you are properly insured. Please also remember to take out sufficient travel insurance.

### Proof of financial means

Due to Dutch laws and regulations, international exchange students must demonstrate that they have sufficient financial means to cover all the study and living expenses during their studies in the Netherlands. Based on these regulations, you will need to demonstrate that you have a net amount of at least €897,56 (or the equivalent in the currency of your home country) at your disposal for each month of your studies at Inholland to cover the living expenses during your stay in the Netherlands.

Example:

One semester	01-02-21/31-08-21:	€6.283,- (7 months x monthly €897,56)
Two semesters	01-02-21/31-01-22:	€10.770,- (12 months x monthly €897,56)

These amounts are set forth by the Dutch Student Finance Act and are subject to regular change. The amounts can be adjusted every six months.

### Methods of Payment

Exchange students may choose one of the following methods to demonstrate sufficient financial means. For each of the below methods, the financial statements may not be older than 3 months.

Chinese, African, Bangladeshi, Pakistani or Nepalese students should refer to other information sheets available on our [website](#).

#### Method 1

Evidence of the relevant amount can be provided by sending us an **original** bank statement demonstrating:

- the balance and that it is freely available at your disposal;
- name, address and telephone number of the bank;
- your full name and account number.

### *Method 2*

Evidence of the relevant amount can also be provided by sending us each of the following documents:

- an **original** bank statement on the name of your sponsor demonstrating that your sponsor (for instance one of your parents) has the relevant amount freely available at his/her disposal in his/her bank account. (Make sure the name, address and telephone number of the bank is visible on the statement!)
- a signed statement from your sponsor that he/she will transfer €897,56 per month into your bank account during the time of your exchange stay in the Netherlands
- an original statement from the bank that they have a payment order to transfer the relevant amount into your account during your period of exchange in the Netherlands.
- a copy of the sponsor's passport.

### *Method 3*

Holders of certain grants (i.e. Erasmus grant) can provide evidence of the relevant amount by sending us each of the following documents:

- an original statement indicating the awarding of the, for example, Erasmus grant and the amount of the grant;
- and (if the grant is not sufficient to cover the full amount needed): any of the above methods to demonstrate that you have sufficient means to provide for the remaining amount not covered by the grant.

### **Bank details**

Please transfer the applicable amount to Inholland on the following bank account, mind that no transfer costs are deducted:

#### Account details

Account holders name: Hogeschool Inholland  
IBAN number: NL87RABO0160930510  
BIC: RABONL2U

#### Bank details

Name: Rabobank  
Address: Weena 770  
Postal code: 3014 DA  
City: Rotterdam  
Country: The Netherlands

When transferring the amount to Inholland, you must specify on the transfer your **first name + surname** and the code **920**. Without this reference, Inholland will not be able to trace your transfer, which will delay your application.

## **Additional information**

### **Birth Certificate**

You need to bring an original, legalised birth certificate with you to the Netherlands. Some City Councils may require your birth certificate for registration in their personal record database (BRP). Registration at City Council is necessary for receiving your residence permit. To do so you also need a legal address in the Netherlands.

### **International Office**

Apart from the VVR application on your behalf, we can provide you with the extra services of the “Welcome to Inholland Programme”, including the following services:

- Pick-up service from the train station or airport upon arrival in the Netherlands
- Assistance with registration at the City Council;
- Assistance with opening a bank account in The Netherlands.

Detailed information **for exchange students** can be found [here](#).

For more information about the start of your programme, your introduction days and accommodation, please contact the International Office at the location you will follow your course.

Inholland Amsterdam/Diemen: [Intoffice.diemen@Inholland.nl](mailto:Intoffice.diemen@Inholland.nl)

Inholland Haarlem/Alkmaar: [Intoffice.haarlem@Inholland.nl](mailto:Intoffice.haarlem@Inholland.nl)

Inholland Rotterdam: [Intoffice@Inholland.nl](mailto:Intoffice@Inholland.nl)

Inholland The Hague: [Intoffice@Inholland.nl](mailto:Intoffice@Inholland.nl)

Inholland Delft: [Intoffice@Inholland.nl](mailto:Intoffice@Inholland.nl)

### **Further information**

For more general information about the Dutch immigration procedures you may also want to check [here](#).