

## **Terms and Conditions for Payment and Tuition Fees for authorisation (academic year 2024-2025)**

### **Submitting an authorisation for payment of tuition fees**

It will always be expected that the authorization is confirmed by the student himself or by the person who pays the tuition fees for him. The student is always jointly and severally liable for his registration and payment of the tuition fees due. The same will apply when a third party agrees to pay the tuition fees of a student. Please check that the information in Studielink is correct and that you have entered all the required information. Specify the name of the individual who is going to pay the tuition fees and how the payment will be conducted. The payment authorization will be used for future academic years. This means that we use the confirmed payment details until you or the third person confirm that it needs to be changed. Please note that it is only possible to use the authorization for multiple years when you have a bank account number from a SEPA-country.

The authorization must be issued by 31 August 2024 at the latest (or 31st of January 2025 for the February intake). If this requirement is not met in time, enrolment will not be possible. If you've confirmed the authorization and change your study programme, the authorization does not have to be confirmed again.

### **Deregistration**

Interim deregistration is possible and will be indicated via Studielink. Students that are eligible for statutory tuition fees will then be entitled to a refund of part of their tuition fees. Deregistration with retrospective effect will not be possible. Where students pay institutional tuition fees and wish to deregister themselves before the end of the academic year, a refund will only be possible in the event of compelling personal circumstances. Where a student is entitled to a refund, any amount overpaid will be repaid to the account number from which the payment of tuition fees was effected.

### **Level of Tuition Fees**

The statutory tuition fees for academic year 2024-2025 will be € 2,530.00. (for February € 1,476.00) The institutional tuition fees will be a maximum of € 9,732.00 (for February € 5,677.00). To be eligible for statutory tuition fees, you will be expected to comply with certain requirements in relation to your nationality, residency status (or be entitled to a study grant) and not have attained a degree certificate before, after 1 September 1991. An exception will be made for students that have attained a degree certificate before, but who are registering for a teacher-training or healthcare programme for the first time. These students will be eligible for statutory tuition fees. Students entering Dutch higher education (university and university of applied sciences) for the first time will pay half the amount of the statutory tuition fees mentioned above. A switch-over rate will apply for a number of groups of students from whom institutional tuition fees are due. See [www.inholland.nl/enrolmentrules](http://www.inholland.nl/enrolmentrules) for more information.

The tuition fees due are based on the details known to us at the time of their calculation. Should anything change in your situation during the course of the academic year that influences the level of your tuition fees, the Central Student Administration will adjust the amount due. You will be notified of this via email. Should you be of the opinion that the tuition fees are incorrect, please contact the Central Student Administration.

### **Payment**

When applicable the first installment will be increased to include handling fee of € 24.00 for payment in installments. The collection of the amounts due takes place on or around the dates specified on our website. When the actual amount and/or collection date differs from the stated amount and/or collection date Inholland will pre-notify the student about this by email. If the collected amount is reversed by the account holder or the bank, Inholland will try to collect this amount again without pre-notifying this separately. When it is found that it is impossible to collect from the stated IBAN (International Bank Account Number) because this account is blocked, the IBAN is not valid or the ascription is incorrect the student will be informed about this by Inholland with the request to resolve this within 14 days. When the student does not comply with this request the direct debit process will be terminated and a standard payment-demand procedure will start. The account holder cannot close the IBAN or withdraw the authorisation. The Central Student Administration must immediately be notified of any changes to bank details in writing.

### **Non payment**

Where it is found that the account holder who has issued an authorisation for the payment of tuition fees (repeatedly) has an insufficient balance on the bank account and where this account holder continues to fail to fulfill the payment obligations arising for him/her, the student will be required to pay the (remaining) amount due on demand from Inholland University of Applied Sciences. If it has not been possible to collect the amount due on two or more occasions, the direct debit process will be terminated and a standard payment-demand procedure will start. The student will receive demands through his/her Inholland account, for instance. This will also result in the cancellation of any arrangement to pay in installments and the full amount will be due immediately. Where payment of the full tuition fees due is still not effected at this stage, the amount due will be increased by the statutory collection costs. In the event of continued non-payment, Inholland University of Applied Sciences will be able to pass on the claim for (extra)judicial collection. When Inholland University of Applied Sciences starts an (extra)judicial process with the object of achieving collection of the amount due, the default interest due and collection costs will be borne entirely by the student. The (extra)judicial collection costs will be calculated in accordance with the Collection Costs Act (*Incassokostenwet*). Inholland University of Applied Sciences will also be entitled to exclude the student from participation in education, assessments and examinations and, where the student still continues not to pay, will have the right not to re-enrol the student for future academic years until the arrears has been rectified.