

## FAQ: Student Accommodation Amsterdam/Diemen

### *Renting accommodation via Inholland University of Applied Sciences*

#### *Application procedure for accommodation via Inholland*

#### **What is the procedure to rent a room through Inholland?**

You can apply for student accommodation by submitting the online application form at the Inholland website. You can find the link to the form on the webpages of the offered accommodation.

Degree Seeking students can already book accommodation in Amsterdam/Diemen while still in the application process for the study program. However, in order to receive the keys of your room at the start of the contract, your application for the study program has to be complete on **17 August 2022** latest. This means that: 1) your (foreign) diploma has been validated by the Central Student Administration and 2) if English is not your first language, you have provided proof of your English proficiency (this is part of the admission requirements for international students at Inholland).

#### **When will I get a response to my application?**

After submitting the application form on the website, it may take up to two weeks to receive further information from Inholland and DUWO University Housing. You will receive an email from Inholland with a confirmation of your application, and an email from ROOM.nl (the DUWO portal) with further instructions on how to book a room.

We strongly advise you to check your e-mailbox regularly, also your **spam folder!** We know from experience that e-mails from Inholland and/or from DUWO University Housing often end up in a junk mailbox. It is your own responsibility if you missed important information because it ended up in your junk mailbox.

#### **Is it possible for a friend or for my boyfriend to share a flat with me, or to stay in the same building?**

Our student accommodation is meant for our students only (this student must be registered at Inholland University of Applied Sciences Diemen or Amsterdam). All rooms are single rooms, for one person. During the booking procedure you can select a room yourself, so if you want to live close to a friend, you can choose the best location.

#### **Do I have to pay a deposit?**

You do not need to pay a 'deposit', however; DUWO University Housing requires a first instalment, consisting of the following (prices are subject to change):

- Two months of rent on top of the first month. This covers the last two months of your stay. You pay this amount and your rent to DUWO University Housing directly and not to Inholland School of Applied Sciences.
- Administration fee (approx. €14,50)
- Kitchen and welcome package (approx. € 57)
- Bed package: new duvet, pillow and sheets (approx. € 45)
- Cleaning costs (approx. € 77,50)

#### **I do not know yet if I will be admitted to Inholland or not. Can I already apply for accommodation?**

As an exchange student (for 1 or 2 semesters), you can apply without being officially accepted.

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### **There are no rooms available anymore...what should I do?**

If we still have rooms available at the beginning of the semester (September/February), these rooms will be published on the Direct Offer-page/Room page of DUWO University Housing. Meanwhile, you should try to find a room by yourself. Check our website for more info.

### **Can I visit my room before my arrival?**

No, it is not possible to see your room before your rental contract starts, since rooms are usually still rented out to other tenants. You can find some photos of the rooms on our website and in the booking system of ROOM.nl.

### **I have a disability / medical condition; do I need to inform the student accommodation office about this?**

Yes, please! You should contact us in advance so we can give you any possible assistance you need. The apartments buildings in Echtenstein and Daalwijk (both 11 floors) are equipped with an elevator. In Darlingstraat (4 floors) are no elevators. If you have a medical statement that says that you suffer from acrophobia, please let us know, so we can try to allocate you in a room that suits you best. All medical issues will be treated confidentially. Please note that Inholland also has student counselors who can advise you during your stay in Amsterdam/Diemen.

### **What happens with my personal details after I have filled in the application form on the website?**

Please note that we will forward your details to housing organization DUWO, which is necessary to draw up your tenancy contract. Also, keep in mind that after you have submitted the application form on our website, you agree that we will forward your details to the Municipality Office of Amsterdam. With these details, they can prepare your registration as a resident in Amsterdam. The registration at the Municipality Office usually takes place in the introduction week or just in the week after. You will receive more information upon arrival in Amsterdam.

*Rental contract with DUWO*

### **Can I cancel my application or terminate the contract after having signed (before the arrival day)?**

If you terminate your signed and paid contract > 1 month before the starting date of your contract, then you will receive reimbursement of the paid rent. The administration fee is non-refundable.

If you want to terminate your signed and paid contract < 1 month before the starting date of your contract, or if you do not show up, then the administration costs plus a minimum of 1 full month's rent are due.

- ➔ Degree seeking or exchange students (Fall semester): start date of the contract is 26 August 2022, so you would have to cancel the contract between 26 July 2022 and 25 August 2022.
- ➔ Exchange students (Spring semester): start date of the contract is 1 February 2023, so you would have to cancel the contract between 1 January 2023 and 31 January 2023.

After the starting date of your contract (26 August 2022 (Fall) or 1 February 2023 (Spring)), you can no longer cancel the rental contract. Rental periods for Inholland students are always fixed periods, with the maximum of one year. Degree Seekers will automatically be assigned for one (academic) year.

### **Can I cancel my contract during the semester?**

No. The contract dates are fixed. You must pay the rent until the end of the rental contract, even if you are leaving before this date. Also, rental dates cannot be adjusted if you arrive later in the Netherlands.

For Degree Seekers: only if you can prove that you are no longer registered as a student at Inholland, you can cancel the tenancy agreement. Keep in mind that there is always 1 month notice. For more info, you need to contact the International Office at [studentaccommodation.diemen@inholland.nl](mailto:studentaccommodation.diemen@inholland.nl).

**Can I extend the contract for another year?**

No, it is not possible to extend your rental contract after 1 (academic) year. After that year (14 August 2023), you must leave your room.

If you are planning to stay in Diemen/Amsterdam for longer than one year, we strongly advise you to register at [www.studentenwoningweb.nl](http://www.studentenwoningweb.nl) or <https://www.room.nl/> immediately after your arrival in the Netherlands.

**For exchange students: my contract finishes but I need to extend it over the summer period.**

If your contract ends on 10 July 2023, it is possible to extend the contract for the Summer months (maximum until 14 August 2023). If you want to extend the contract for Echtenstein, please inform us ([studentaccommodation.diemen@inholland.nl](mailto:studentaccommodation.diemen@inholland.nl)) before 1 April 2023.

**I am an exchange student and I have permission from my home university and from Inholland to stay another semester. Can I extend my rental contract for another semester?**

Yes, this is possible. Keep in mind that there are administration costs (paid to DUWO University Housing) involved - plus the rent for those extra months, obviously. Also; first come, first serve. An extension of your own room is possible for 1 semester and only if your room has not been booked by a new student yet. If available, we could offer you another room in Echtenstein, Daalwijk or Darlingstraat.

*During the rental period*

**I would like to request a repair, what do I have to do?**

Check the website of DUWO University Housing. At the beginning of the semester you will receive an information package from DUWO, with all kind of information and useful phone numbers.

**Am I eligible for housing allowance?**

You might be entitled to housing allowance only if you live in a studio in Darlingstraat (single room studios with own facilities). If you live in a room in Echtenstein or Daalwijk, it is not possible to apply for housing allowance.

The rental allowance can be requested through the Dutch Tax Office. For the allowance, you need a Dutch BSN-number (Social Security number) and a DigiD. For more information, check [DUWO.nl](http://DUWO.nl) or contact the International Office.

**I have received a letter, which is in Dutch, what should I do?**

If you receive a letter in Dutch, it might be an important document from the Municipality of Amsterdam, the IND or any other official service. Please send a scanned version of the letter to [studentaccommodation.diemen@inholland.nl](mailto:studentaccommodation.diemen@inholland.nl), so we can check what it is about.

**I have received many letters on my address, which are directed to someone else, who is not living in our apartment/my studio anymore, what should I do?**

If you live in Echtenstein or in Daalwijk, be sure that the mail is not for one of your roommates! If you are sure that the letter(s) is/are not for one of you, please write 'RETOUR AFZENDER' (= return to sender) on the envelope and deposit the letter in one of the official orange 'Post.nl' mailboxes.

**I have received a letter (invoice) from 'Waternet', what to do?**

Please send a scanned version of the letter to [studentaccommodation.diemen@inholland.nl](mailto:studentaccommodation.diemen@inholland.nl). You *might* be eligible for a remission and we can help you with the translation of the application form.

**I would like to change rooms, is this possible?**

No, it is not possible to change rooms after the rental contract is signed.

**Are meals included? Is there any meal plan?**

No, meals are not included. All apartments/studios have a kitchen where you can prepare your own meals. In the neighborhood of Echtenstein, Daalwijk and Darlingstraat are plenty of supermarkets (like Albert Heijn, Jumbo, Lidl, Plus) where you can buy your groceries.

The restaurant/canteen in the school building of Inholland serves all kind of hot and cold food, (soft) drinks and snacks. This canteen is open from Monday to Friday between 10.00-16.30 hrs. (Friday until 15.00 hrs.). During holidays, the canteen is closed. Please note that in the entire school building it is not possible to pay with cash or credit card. You can only pay with a bank (debit) card.

**Is there a curfew?**

No, students are able to enter their room at all times. However, keep in mind that you have roommates and neighbors! All residents should not unreasonably disturb other tenants. This means that after 10 pm, it is not allowed to make unreasonably nuisance.