

FAQ: Student Accommodation Amsterdam/Diemen

Renting accommodation via Inholland University of Applied Sciences

Application procedure for accommodation via Inholland

What is the procedure to rent a room through Inholland?

You can apply for student accommodation by submitting an online application form at our website Inholland.com. You can find the link to the form on the webpages of the offered accommodation. Please make sure to select the accommodation connected to your stay at Inholland (exchange or degree seekers). For degree seekers: only after you are completely admitted as a student at Inholland Amsterdam or Inholland Diemen, your application will be sent to DUWO University Housing, who will further process your application.

When will I get a response to my application?

- ➔ For **exchange students**, it takes about two weeks after submitting the application form to receive personal information which you need to book your own room via DUWO University Housing. This will not happen before the beginning of June (for semester 1) / half December (for semester 2).
- ➔ For **degree seekers** (students who will study a complete bachelor program) it is very important to know that first, you need to meet certain requirements before you will be able to book your own room via DUWO University Housing. This means that:
 - 1) your (foreign) diploma has to be validated first by the Admissions Office and
 - 2) if English is not your first language, you will need to provide proof of your English proficiency (this is part of the admission requirements for international students at Inholland).

The entire procedure can take months. Nevertheless; it is important that you fill out our online application form, so we know that you want to reserve a room via Inholland.

We strongly advise you to check your e-mailbox regularly, also your **spam folder!** We know from experience that e-mails from Inholland and/or from DUWO University Housing often end up in a junk mailbox. It is your own responsibility if you missed important information because it ended up in your junk mailbox.

Is it possible for a friend or for my boyfriend to share a flat with me, or to stay in the same building?

Our student accommodation is meant for our students only (this student must be registered at Inholland University of Applied Sciences Diemen or Amsterdam). All rooms are single rooms, for one person. If you want to live close to a friend, please note that while applying you will choose your address yourself which enables you to select a room close to your friend.

Do I have to pay a deposit?

You do not need to pay a 'deposit', however; DUWO University Housing requires:

- An administration fee (of €14,50)

- Two months of rent on top of the first month. This covers the last two months of your stay. You pay your this amount and your rent to DUWO University Housing directly and not to Inholland School of Applied Sciences.

Other costs are (only to be paid once):

- € 77,50 (cleaning and of your room before your arrival).
- € 57,- (for a kitchen and welcoming package).
- € 45,- (for the bed package, which contains a new duvet, a new pillow, new sheets).

I do not know yet if I will be admitted to Inholland or not. Can I already apply for accommodation?

As an exchange student (for 1 or 2 semesters), you can apply without being officially accepted.

If you are a degree seeker, your (foreign) diploma has to be validated first and you need to provide proof of your English proficiency, only after that we will pass on your application to housing agency DUWO. This procedure can take months! Meanwhile, you will be placed 'on hold', but this is no guarantee that we can offer you accommodation. Students who will meet all the requirements, will be allocated first.

There are no rooms available anymore...what should I do?

If we still have rooms available at the beginning of the semester (September/February), these rooms will be published on the Direct Offer-page/Room page of DUWO University Housing. Meanwhile, you should try to find a room by yourself, check our website for more info.

Can I visit my room before my arrival?

No, it is not possible to see your room before your rental contract starts, since rooms are usually still rented out to other tenants. You can find some photos of the rooms on our website.

I only want to live with students with the same gender as I have, is this possible?

Our student apartments in Echtenstein and Daalwijk are in general gender mixed. If you do not want to live with the opposite gender, please send an e-mail to:

studentaccommodation.diemen@inholland.nl and do this BEFORE you submit your online application form. Please note that the number of single gender apartments is very limited, so we cannot give any guarantees. If you are a degree seeker and want to have a room with your own facilities (own kitchenette, shower, lavatory) then you should choose a studio in Darlingstraat.

I have a disability / medical condition; do I need to inform the student accommodation office about this?

Yes, please! You should contact us in advance so we can give you any possible assistance you need. The apartments buildings in Echtenstein and Daalwijk (both 11 floors) are equipped with an elevator. In Darlingstraat (4 floors) are no elevators. If you have a medical statement that says that you suffer from acrophobia, please let us know, so we can try to allocate you in a room that suits you best. All medical issues will be treated confidentially. Please note that Inholland also has student counselors who can advise you during your stay in Amsterdam/Diemen.

What happens with my personal details after I have filled in the application form on the website?

Please note that we will forward your details to housing organization DUWO, which is necessary to draw up your tenancy contract. Also, keep in mind that after you have submitted the application form on our website, you agree that we will forward your details to the Municipality Office of

Amsterdam. With these details, they can prepare your registration as a resident in Amsterdam. The registration at the Municipality Office usually takes place in the introduction week or just in the week after. You will receive more info after arrival in Amsterdam.

Rental contract with DUWO

Can I cancel my application or terminate the contract after having signed (before the arrival day)?

If you terminate your signed and paid contract > 1 month before the starting date of your contract, then you will receive reimbursement of the paid rent. The administration is non-refundable.

If you want to terminate your signed and paid contract < 1 month before the starting date of your contract (start date is 20 August 2021, so if you cancel the contract between 20 July 2021 and 19 August 2021), or if you do not show up, then the administration costs plus a minimum of 1 full month's rent are due.

After the starting date of your contract (20 August 2021), you can no longer cancel the rental contract. Rental periods for Inholland students are always fixed periods, with the maximum of one year. Degree seekers will automatically be assigned for one (academic) year.

Can I cancel my contract during the semester?

No. The contract dates are fixed. You must pay the rent until the end of the rental contract, even if you are leaving before this date. Also, rental dates cannot be adjusted if you arrive later in the Netherlands.

For degree seekers: only if you can proof that you are no longer registered as a student at Inholland, you can cancel the tenancy agreement. Keep in mind that there is always 1 month notice. For more info, you need to contact the International Office at studentaccommodation.diemen@inholland.nl.

For **exchange students** (students from a partner university) the fixed rental dates are:

- 20 August 2021 - 24 January 2022 (for exchange students who will stay the 1st semester/Fall semester)
- 20 August 2021 - 11 July 2022 (exchange students who will stay the 1st and 2nd semester/Fall & Spring semester)
- 27 January 2022 - 11 July 2022 (exchange students who will stay the 2nd semester/Spring semester)

For **degree seekers** (students studying a full bachelor program) the fixed rental dates are:

- Daalwijk (own bedroom & kitchen and bathroom shared): 20 August 2021 – 12 August 2022
- Darlingstraat (own studio, incl. own kitchenette/shower): 20 August 2021 – 12 August 2022

Can I extend the contract for another year?

No, it is not possible to extend your rental contract after 1 (academic) year. After that year (12 August 2022), you must leave your room.

If you are planning to stay in Diemen/Amsterdam for longer than one year, we strongly advise you to register at www.studentenwoningweb.nl or <https://www.room.nl/> immediately after your arrival in the Netherlands.

For exchange students: my contract finishes but I need to extend it over the summer period.

If your contract ends on 11 July 2022, it is possible to extend the contract for the Summer months (maximum until 12 August 2022). If you want to extend the contract for Echtenstein, please inform us (studentaccommodation.diemen@inholland.nl) before 1 April 2022.

I am an exchange student and I have permission from my home university and from Inholland to stay another semester. Can I extend my rental contract for another semester (Spring 2022)?

Yes, this is possible. Keep in mind that there are administration costs (paid to DUWO University Housing) involved - plus the rent for those extra months, obviously. Also; first comes, first served. An extension of your own room is possible for 1 semester and only if your room has not been booked by a new student yet. If available, we could offer you another room in Echtenstein, Daalwijk or Darlingstraat.

During the rental period

I would like to request a repair, what do I have to do?

Check the website of DUWO University Housing. At the beginning of the semester you will receive an information package from DUWO, with all kind of information and useful telephone numbers.

Am I eligible for housing allowance?

You might be entitled to housing allowance only if you live in a studio in Darlingstraat (single room studios with own facilities). If you live in a room in Echtenstein or Daalwijk, it is not possible to apply for housing allowance.

The rental allowance can be requested through the Dutch Tax Office. For the allowance, you need a Dutch BSN-number (Social Security number) and a DiGi-D. For more information, please contact the International Office or check the [website of DUWO University Housing](#).

I have received a letter, which is in Dutch, what should I do?

If you receive a letter in Dutch, it might be an important document from the Municipality of Amsterdam, the IND or any other official service. Please bring the letter to the International Office as soon as possible, so we can translate this and we can check if the letter is important for you. Or send a scanned version of the letter to studentaccommodation.diemen@inholland.nl.

I have received many letters on my address, which are directed to someone else, who is not living in our apartment/my studio anymore, what should I do?

If you live in Echtenstein or in Daalwijk, be sure that the mail is not for one of your roommates! If you are sure that the letter(s) is/are not for one of you, please write 'RETOUR AFZENDER' (= return to sender) on the envelope and deposit the letter in one of the official red 'Post.nl' mailboxes.

I have received a letter (invoice) from 'Waternet', what to do?

Please, contact us as soon as possible. Come to our office during office hours (room C-015, new opening hours will be available at the beginning of September 2021) and bring the invoice with you. You *might* be eligible for a remission and then we can help you with the translation of the application form.

I would like to change rooms, is this possible?

No, it is not possible to change rooms after the rental contract is signed.

Are meals included? Is there any meal plan?

No, meals are not included. All apartments/studios have a kitchen where you can prepare your own meals. In the neighborhood of Echtenstein, Daalwijk and Darlingstraat are plenty of supermarkets (like Albert Heijn, Jumbo, Lidl, Plus) where you can buy your groceries.

The restaurant/canteen in the school building of Inholland serves all kind of hot and cold food, (soft) drinks and snacks. This canteen is open from Monday to Friday between 10.00-16.30 hrs. (Friday until 15.00 hrs.). During holidays, the canteen is closed. Please note that in the entire school building it is not possible to pay with cash or credit card. You can only pay with a bank (debit) card.

Is there a curfew?

No, students are able to enter their room at all times. However, keep in mind that you have roommates and neighbors! All residents should not unreasonably disturb other tenants. This means that after 10 pm, it is not allowed to make unreasonably nuisance.